Download Leads: **Share Contracts With Team**

1. Go to https://myesx.team.swapcard.com/

2. Click into the MyESX2025 Event

3. Go to **"Team members"**

4. Hover over the icon in the top right corner to check if they are sharing contacts with the team.

5. Make sure that **contact sharing is <u>on</u>**.
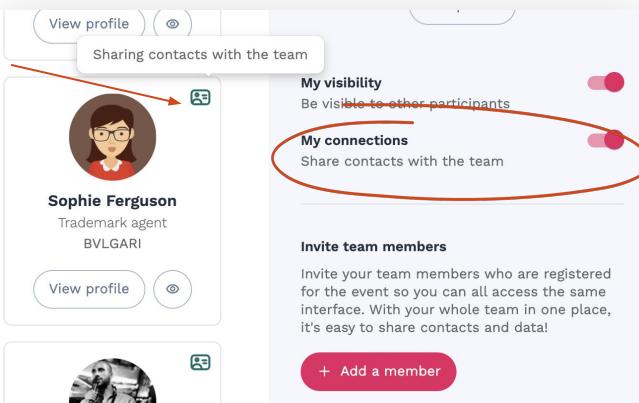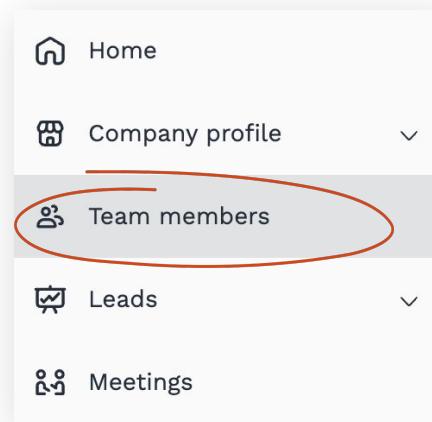
Leads Download: **Dashboard**

1. Under **Leads,** Go to "**Team members**" to see all leads scanned for the team

2. *The Lead Summary is show on the Contacts Dashboard*

See statistics about your company's booth and your team's activity, and view a table with the contacts made by you and your fellow team members.

MyESX2025
Jun 16, 2025 - Jun 19, 2025
Open event

- Home
- Company profile
- Team members
- Leads
  - Team's contacts

Team's contacts

All your team's contacts centralized in one place, making it easier to track relationships, spot opportunities, and enhance collaboration.

| **377** Contacts made | **270** / 377 Contacts qualified | **208** / 377 Contacts scored |

| **3.891** / 5 Avg. score of contacts |

Lead details	Organization	Interactions score	Connected with	Assigned to
Paula Quintero Customer Strategy Manager paula.quintero@swapcard.com	Swapcard	93% View interactions	Krystal Quille May 21, 2025 8:07 PM +1 team members	Search a team mem
Calla Worley Account Manager calla@swapcard.com	Swapcard	0% View interactions	Paula Quintero May 28, 2025 7:33 PM	Search a team mem

Leads Download: **Export**

1. Under **Leads,** go to "**Export**"

2. You can export "all leads" which will pull data from the 2025 show

3. You can also "**define specific dates**"

MyESX2025
Jun 16, 2025 - Jun 19, 2025
Open event

- Home
- Company profile ⌄
- Team members
- Leads ⌃
    - Team's contacts
    - AI Recommended leads
    - Lead qualification
    - Export

○ Export all leads
● Define specific dates and leads to export

Begins
05/04/2025 · 8:00 AM

Ends
06/11/2025 · 1:00 PM

Content
- ☑ Visited or bookmarked your exhibitor page
- ☑ Visited or bookmarked any of your items
- ☑ Downloaded any of your documents

⬇ Download

Export ✦ Learn how ⟩

Simplify follow-ups by efficiently managing and automating your team's lead exports. Export leads manually or streamline the process by integrating our Exhibitor Leads API.

Manual export

Export your team's leads and contacts into an Excel file whenever needed.

● Export all leads
○ Define specific dates and leads to export

⬇ Download

Leads excel export

Different tabs with the leads will show up in the exported **Excel file** depending on the permissions/filters available according to your participation in the event:

- **Contacts**: The list of people that connected with exhibitor members.

- **Meeting confirmed**: The list of people who had a meeting with the exhibitor or its members.

- **Chat**: The list of people who had a chat with the exhibitor in the exhibitor booth.

- **Booth**: The list of people who visited or bookmarked the exhibitor booth.

- **Product**: The list of people who visited or bookmarked the exhibitor items.

- **Document**: The list of people who visited or bookmarked the exhibitor documents.

- **Advertisement**: The list of people who viewed and clicked on the ad on the exhibitor page.

- **Session bookmarks**: The list of people who registered or physically attended the sponsored sessions.

- **Session viewer**: The list of people who watched the sponsored sessions online.